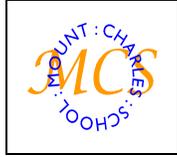


HOME SCHOOL ADVICE



Following these brief pieces of advice will really help your child's time with us pass smoothly and safely.

Be in touch

- If in doubt or concerned, ask a.s.a.p.
- Keep your contact details up-to-date.
- Read the fortnightly newsletter (all children receive it and it is on our website).
- Our website (www.mount-charles.cornwall.sch.uk) contains useful current information and emergency notices.

Be prepared

- Ensure children have a coat in poor weather.
- Name all clothes, bags and purses.
- Consult the office before sending in any medication.
- Ensure your child can use the toilet before they first start school in Reception (special needs excepted).

Be safe

- As only school can authorize absence, please apply for holidays, etc. before booking (form available from the office).
- Inform us of any illness, etc. a.s.a.p.
- Make sure your child is clear about any arrival and collection arrangements.
- Take over responsibility for supervising your children before and after school hours (8.30 a.m. - 3.00 p.m.).

HOME SCHOOL ADVICE



HOMEWORK

Activities

YEAR GROUP	ACTIVITIES
Reception	reading/finding out.
Years 1 & 2	reading, literacy and numeracy work.
Years 3, 4, 5	reading, one literacy and one numeracy based assignment. These may be part of work in other subjects, e.g. topic research.
Year 6	As above. During the lead-up to SAT's more revision based work may be set.

Daily reading should be an expected part of homework activity for all pupils. However, this will be a specific emphasis in the earlier primary years and for those pupils whose fluency in reading is not sound.

Homework will reinforce essential skills and knowledge. It will either support current classwork or practice basic essential skills.

Where necessary, homework will be set at 2 or 3 different levels to make it manageable for the children. There will often be open ended work or extension tasks to provide extra challenge.

YEAR GROUP	TIME ALLOCATION GUIDE
Reception	1 hour per week
Years 1 & 2	1 hour per week
Years 3 & 4	1.5 hours per week
Years 5 & 6	2.5 hours per week

HOME SCHOOL ADVICE



BEHAVIOUR

Our Expectations as Teachers and a School

Underpinning our code of behaviour is a stress on having respect for one another and on the importance of good manners. In the same way that we expect the best efforts of children in their work, so we expect the best from them in terms of manners and behaviour.

Wherever possible we will reinforce good behaviour through praise. There are many opportunities for this (certificates, stickers, celebrating success assembly, golden time). All adults working with your children will issue rewards and consequences. It is important the children understand this and respect and follow the instructions given by all of us.

There are simple rules in the school for classroom, play area, etc. The children know these. There are consequences for misbehaving which can escalate, if poor behaviour continues that day. Each day will be treated as a new start.

In lessons & assemblies	At Playtimes
1. Warning (told what they are doing wrong and to stop)	1. Warning (told what they are doing wrong and to stop)
2. Time out (in class)	2. Warning again and time out
3. Sent to another class for the rest of the session	3. As 2.
4. Sent to senior teacher	4. Sent to duty staff

Most children, most of the time should not move beyond a warning. If your child's behaviour is consistently poor or very difficult to manage we will contact you quickly and discuss the way forward.

What we ask of parents, carers;

- that children know the difference between good and bad behaviour in a social setting, such as school, town, places visited with others;
- that children have and use good manners to each other and adults;
- that they can play and learn safely in a friendly manner;
- that you will ensure basic good behaviour and attitudes are in place so that we can reinforce them in school.

HOME SCHOOL ADVICE



ADMINISTRATION OF MEDICINES

Staff at school cannot normally be responsible for the administration of medication for legal and health & safety reasons.

Where specific medical issues occur these will have been dealt with by school doctors, etc.

Parents are responsible for the administration of medicines and if, rarely, medication has to be given during the day this will have to be dealt with. Practically, we are advised by doctors that the timing of giving medicine can be avoided during the school day (e.g. antibiotics 3 times - before, after school and at bedtime).

If children are unwell they should not attend school. If they are recovering from a short-term illness and doctors advise return to school, this is fine.

Children should not carry medication in their own bags etc., for safety reasons.

Obviously there will be particular exceptions for which a form is available. These instances must be discussed and cleared with the school office - not class teachers.

Also,

- We will, of course, administer first aid as necessary.
- Asthma inhalers are not a problem in school, but the child must be on our asthma register, so that we can ensure safe usage.
- We are happy to discuss any specific medical issue with parents at any time.

HOME SCHOOL ADVICE



UNIFORM

We expect children to wear our uniform at all times

- white polo shirt (infants - all year, juniors - Summer term only);
- white shirt or blouse and school tie (juniors - Autumn and Spring term, polo option in Summer);
- school jumper or cardigan;
- grey trousers, tailored school shorts, knee-length skirt or pinafore dress
- summer dress

N.B. Trousers should be of a traditional school style: exaggerated styles or leggings are unacceptable.

Clothes for P.E., games and swimming are as follows:

• white t-shirt (available with school logo)	• track suit in cold weather
• white shorts	• one-piece girls' swimming costume
• plimsolls or trainers	• boys' swimming trunks

Footwear - Our ideal is that all children should wear black shoes. However, we realize that children's footwear is expensive and are happy to accept dark coloured trainers. High-heeled or platform shoes are dangerous and unsuitable in the playground, so are unacceptable for school use. In the Summer, adequately supportive sandals with socks may be worn, but beach type shoes are unacceptable.

Jewellery - For safety's sake, children should not wear jewellery to school. The Local Education Authority ruling states that if their ears are pierced, children should wear a stud. This will have to be removed or taped over by the child during P.E./Games. Please mark all clothing clearly with your child's name.

Hairstyles - Hair should be neat and tidy and of a natural colour. Outlandish styles or cuts are unacceptable. The School remains the arbiter of appropriateness of dress, jewellery and hair style.